



INSITU 2026 – Sponsorship Terms & Conditions

2nd International Conference on In Situ Measurement of Soil Properties and Case Histories
Bali, 21-23 September 2026

1. General Provisions

- 1.1. These Terms & Conditions apply to all sponsors and exhibitors of INSITU 2026.
- 1.2. Submission of the Sponsorship Form and signed agreement indicates acceptance of these Terms & Conditions.
- 1.3. The Organizing Committee (“the Committee”) reserves the right to revise the event schedule, venue layout, or program details while maintaining sponsor entitlements.
- 1.4. Sponsorship does not grant rights to influence scientific program, paper acceptance, or speaker selection.
- 1.5. All sponsors and exhibitors must comply with venue rules, Indonesian law, and safety regulations.

2. Sponsorship Deliverables & Branding

- 2.1. Sponsor benefits will be delivered according to the sponsorship package selected.
- 2.2. Logo placement depends on timely submission of high-resolution files.
- 2.3. Sponsors shall not sell, exchange, or transfer sponsorship benefits (including booth, advertisement, or branding rights) without written permission from the Committee.
- 2.4. The Committee may decline advertisements or designs that interfere with other sponsors, violate standards, or contain inappropriate content.
- 2.5. Sponsors warrant that all submitted materials comply with intellectual property rights.

3. Payment Terms

- 3.1. Sponsorship is confirmed upon receipt of either:
 - Full payment, or
 - Down payment (50%)
- 3.2. Remaining payment must be settled by 31 August 2026.
- 3.3. All bank transfer or international charges are borne by the Sponsor.
- 3.4. Failure to complete payments may result in:
 - removal of logo from promotional materials
 - cancellation of booth allocation
 - forfeiture of sponsorship benefits

4. Cancellation & Refund Policy

- 4.1. All sponsorship commitments are final and non-refundable.
- 4.2. Once payment (either partial or full) has been made, no refunds will be provided under any circumstances, including withdrawal, cancellation by the sponsor, or failure to utilize sponsorship benefits.
- 4.3. Sponsorship benefits cannot be transferred to another company or event without written approval from the Committee.
- 4.4. If the event is postponed due to force majeure, sponsorship transfers automatically to the rescheduled dates.

5. Exhibition Booth Regulations

- 5.1. Floor Plan & Booth Allocation
 - Booth allocation will be determined by the Committee based on sponsor request and availability, following a first-come, first-served basis.



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- Please note that the Committee has reserved specific booths for designated sponsor categories, including Platinum Sponsors and Gala Dinner Sponsors.

5.2. Prohibited Transfer of Booths

- Exhibitors shall not lend, sell, exchange, or transfer booth usage rights without Committee approval.

5.3. Booth Set-up & Removal

- Set-up must be completed during the designated period provided by the Committee.
- Removal must be completed by the specified deadline.
- If exhibitors fail to remove items on time, the Committee will arrange removal at the exhibitor's expense.

5.4. Use of Exhibition Hall

- Activities must be confined within booth boundaries.
- Exhibitors must prevent aisle obstruction and avoid disturbing neighboring booths.
- No decoration or display may extend beyond assigned booth space.
- Committee may restrict exhibits due to safety, noise, or venue regulations.
- Committee may remove items deemed problematic, without liability for reimbursement.

5.5. Safety & Responsibility

- The Committee is not responsible for any loss, damage, or theft of exhibitor property or materials, regardless of the cause. Exhibitors are encouraged to take appropriate precautions and secure their own belongings.
- Exhibitors are responsible for damage to venue, facilities, or injuries caused by their staff or materials.

5.6. Observance of Regulations

- Exhibitors agree to comply with all Committee regulations, including future updates.

5.7. Custom Booths

- Sponsors may build a custom booth; however, the booth height must not exceed the standard maximum height of 2.4 meters from the floor.
- All custom booth costs, including construction, materials, labor, electricity, and any additional requirements, are fully borne by the Sponsor.
- The Committee reserves the right to request adjustments if the custom booth creates safety issues, obstructs other exhibitors, or violates venue rules.

5.8. Exhibitor Badges

- Each booth includes 2 exhibitor badges; any additional badges will be subject to additional fees.

6. In-Kind Sponsorship

- 6.1. In-kind contributions may include airfare, accommodation, transfers, or logistical support for keynote speakers.
- 6.2. Sponsors must clarify class of travel, hotel category, and duration in writing.
- 6.3. All in-kind expenses must be fully covered by the Sponsor unless agreed otherwise.
- 6.4. Sponsors may arrange bookings directly or coordinate with the Committee.
- 6.5. The Organizer is not responsible for third-party service failures.

7. Publications & Advertising

- 7.1. Sponsors and exhibitors eligible for advertisements must submit files by 31 August 2026.



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- 7.2. The Committee may reject low-quality or inappropriate advertisement files.
- 7.3. Sponsor advertisements must not interfere with or resemble other company advertisements (from your document).

8. Distribution of Sponsor Items

- 8.1. Platinum, Gala Dinner, Welcome Dinner, Gold, and Silver Sponsors may provide brochures, flash drives, souvenirs, or similar promotional items, subject to Committee approval. Items may be distributed directly by the sponsor or by the Committee.
- 8.2. All approved items will be distributed through the Committee, and included in the Conference Kit provided to participants.
- 8.3. Sponsors wishing to include items in the Conference Kit must submit all materials to the Committee no later than 31 August 2026.

9. Liability & Insurance

- 9.1. The Committee is not liable for loss, theft, damage, or delays caused by any reason, including force majeure.
- 9.2. Exhibitors and sponsors are recommended to obtain their own insurance.
- 9.3. Sponsors are responsible for their own equipment and personal items.

10. Changes to Regulations

- 10.1. The Committee reserves the right to amend or add to these Terms & Conditions to preserve the interests of the event.
- 10.2. All sponsors agree to cooperate with such regulations.

11. Acceptance

By signing this agreement, the Sponsor acknowledges acceptance of all Terms & Conditions stated herein.

Authorized Company Representative

Company Name :

Name :

Position :

Sponsorship Package Selection :

Signature :

Date :